Salary certificate

Company letterhead

Date _____ Reference no. _____

To (bank or authority, or "To whom it may concern") _____

This is to certify that [employee full name], holder of passport no. [passport number] and Emirates ID no. [Emirates ID number], has been employed by [company name] since [joining date] and holds the position of [designation].

Monthly salary

Basic salary (AED) _____ Housing allowance (AED) _____

Transport allowance (AED) _____ Other allowances (AED) _____

Total monthly salary (AED) _____ Total in words _____

This certificate is issued at the employee's request for [purpose], without any liability on the company or its authorised signatories.

Authorised signatory (name, designation, signature) **Company stamp and date**

Replace the words in square brackets, print on the company letterhead, then sign and stamp.

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